

**To: All Members of the Policy and Resources Committee  
(and any other Members who may wish to attend)**



The Protocol and Procedure for visitors attending meetings of Merseyside Fire and Rescue Authority can be found by clicking [here](#) or on the Authority's website:

<http://www.merseyfire.gov.uk> - About Us > Fire Authority.

**J. Henshaw  
LLB (Hons)  
Clerk to the Authority**

Tel: 0151 296 4000  
Extn: 4113 Kelly Kellaway

Your ref:

Our ref HP/NP

Date: 7 December 2016

Dear Sir/Madam,

You are invited to attend a meeting of the **POLICY AND RESOURCES COMMITTEE** to be held at **1.00 pm** on **THURSDAY, 15TH DECEMBER, 2016** in the Liverpool Suite at Merseyside Fire and Rescue Service Headquarters, Bridle Road, Bootle.

Yours faithfully,

Clerk to the Authority

Encl.

This page is intentionally left blank

**MERSEYSIDE FIRE AND RESCUE AUTHORITY**

**POLICY AND RESOURCES COMMITTEE**

**15 DECEMBER 2016**

**AGENDA**

**Members**

Les Byrom (Chair)  
Joe De'Asha, St Helens  
Veronica McNeill, Knowsley Council  
Barbara Murray  
Lesley Rennie  
James Roberts  
Jean Stapleton  
Sharon Sullivan

**1. Preliminary Matters**

Members are requested to consider the identification of:

- a) declarations of interest by individual Members in relation to any item of business on the Agenda
- b) any additional items of business which the Chair has determined should be considered as matters of urgency; and
- c) items of business which may require the exclusion of the press and public during consideration thereof because of the possibility of the disclosure of exempt information.

**2. Minutes of the Previous Meeting (Pages 7 - 12)**

The Minutes of the previous meeting of the Policy and Resources Committee, held on 28<sup>th</sup> July 2016 are submitted for approval as a correct record and for signature by the Chair.

**3. Annual Audit Letter - 2015-16 (Pages 13 - 28)**

To consider the Annual Audit Letter produced by the Authority's External Auditors – Grant Thornton, concerning the key findings arising from the work carried out at Merseyside Fire & Rescue Authority for the year ended 31<sup>st</sup> March 2016.

***This report will be presented by a representative of the Authority's External Auditors – Grant Thornton.***

4. **FINANCIAL REVIEW 2016/17 - APRIL TO SEPTEMBER** (Pages 29 - 56)

To consider Report CFO/086/16 of the Treasurer, concerning a review of the financial position, revenue and capital, for the Authority for 2016/17. The Authority receives regular comprehensive financial reviews during the year, which provide a full health check on the Authority's finances. This report covers the first six months of the year (April – September 2016).

5. **STATEMENT OF ASSURANCE 2015-16** (Pages 57 - 80)

To consider Report CFO/084/16 of the Deputy Chief Fire Officer, concerning the Authority's Statement of Assurance 2015/16 for publication on the Authority's website.

6. **EQUALITY AND DIVERSITY ACTION PLAN 2013-17 YEAR 4 ACTIONS 6 MONTH UPDATE** (Pages 81 - 132)

To consider Report CFO/083/16 of the Deputy Chief Fire Officer, concerning an update on the agreed Equality and Diversity Actions for year 4 (2016/17), together with an update on progress against the actions for Quarter 1 and Quarter 2; and an update on the progress against the Equality Objectives for 2016/17 as at Quarter 2.

7. **MFRA Partnership with LFC Foundation** (Pages 133 - 146)

(Please enter Reference 1)

To consider Report CFO/082/16 of the Deputy Chief Fire Officer, concerning continuation of the partnership between MFRA and the LFC Foundation.

8. **Outcome of a 1st Tier Tribunal Hearing: Freedom of Information and Costs** (Pages 147 - 164)

To consider Report CFO/085/16 of the Monitoring Officer, concerning the outcome of a recent Hearing of the 1<sup>st</sup> Tier Tribunal.

9. **Provision of B type pumping appliances** (Pages 165 - 168)

To consider Report CFO/089/16 of the Chief Fire Officer, concerning the procurement of four replacement fire appliances, with an option to purchase a further six appliances. This approach is consistent with our current asset refresh strategy.

**10. Microsoft Enterprise Agreement (EA) renewal 2017 (Pages 169 - 174)**

To consider Report CFO/088/16 of the Deputy Chief Fire Officer, concerning renewal of the Authority's Microsoft Enterprise Agreement.

***Although this report does not contain EXEMPT information, the Verbal Update to be provided in support of this item, will contain EXEMPT information by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.***

***Therefore, this item will require the exclusion of press and public during consideration thereof.***

**11. Proposed Prescott Fire Station - Update (Pages 175 - 182)**

To consider Report CFO/087/16 of the Deputy Chief Fire Officer, concerning the developments and progress made at the site of the proposed Fire and Rescue and Police Station, Prescott. The report covers a period of six months.

***This report contains EXEMPT information by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.***

-----  
If any Members have queries, comments or require additional information relating to any item on the agenda please contact Committee Services and we will endeavour to provide the information you require for the meeting. Of course this does not affect the right of any Member to raise questions in the meeting itself but it may assist Members in their consideration of an item if additional information is available.

Refreshments

Any Members attending on Authority business straight from work or for long periods of time, and require a sandwich, please contact Democratic Services, prior to your arrival, for arrangements to be made.